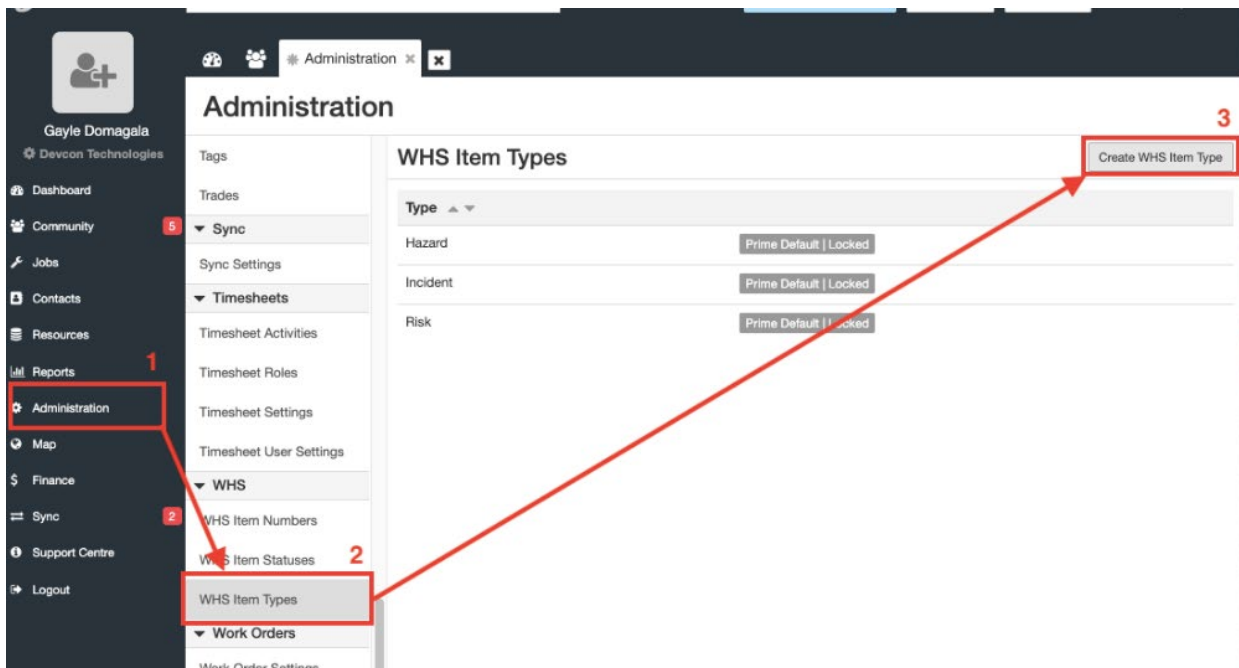


Updated 25.10.22

Prime Support Centre

## Prime Instructions | Adding a new WHS Item Type

Steps 1-3. Click 'Administration' > 'WHS Item type' > 'Create WHS Item Type'.



Step 4. Enter the label in the text box.

Step 5. Click 'Save'

The screenshot shows a web application interface for 'Administration'. The user is logged in as 'Gayle Domagala' from 'Devcon Technologies'. The main menu on the left includes: Dashboard, Community (with a red notification badge '5'), Jobs, Contacts, Resources, Reports, Administration, Map, Finance, Sync (with a red notification badge '2'), Support Centre, and Logout. The 'Administration' section is expanded to show: Allocations (Allocation Numbers, Allocation Settings, Allocation Statuses), Appointments (Appointment Types), Authorised Works (Estimate Settings, Estimate Templates, Quote Numbers, Units), and Company (Calendar Item Types, Compliance, Divisions). The 'WHS Item Types' page has a 'Go Back' button at the top left. Below it is a form with a 'Label \*' field containing 'Label...' and a red box around it with the number '4'. At the bottom right of the form are 'Go Back' and 'Save' buttons, with a red box around the 'Save' button and the number '5'.